



Application for NCPMA Mapping Certifications

Make checks payable to "North Carolina Property Mappers Association" and mail with this form to:

Robin Etheridge, Certification Chair
Dare County Land Records
PO Box 1000
Manteo NC 27954
Questions? (252) 475-5962
robe@darenc.com

PLEASE PRINT LEGIBLY

Name: _____
Last First MI CMS/GISP/PLS?

County/Company: _____

Work Mailing Address:

Email: _____

Position/Title: _____ **Dept.** _____

Phone: _____ **Fax:** _____
Area Code Number Ext. Area Code Number

Membership

All applicants for certification **must be members** of the NCPMA in good standing **with dues paid**. You must **also maintain your membership in order to maintain your certification**. A lapse in membership results in a lapse in certification.

Are you currently a member of the NCPMA and dues are paid for the current year?
YES NO

Work Experience -- **Required for Regular Mapper Certification**

For initial (Regular Mapper) certification, you must have, within the last 5 years, completed **2 years of experience** in Mapping and/or Land Records with an agency of state or local government, a private company who performs similar services for local government, or equivalent experience approved by the Certification Board. (employment other than Local Governmental Mapping/Land Records will be individually evaluated for applicability to the experience requirement)

Please **attach a work history** of any relevant positions held including employer, dates of employment, and relevant job duties to support your minimum 2-year experience claim. We are looking for your personal experience (the process of doing something to attain a skill or knowledge) in the mapping-land records field. We need to know how much direct land records and mapping experience you have **and** the length of time you have been doing those particular mapping/land records tasks. List your job duties. A "job description" from your personnel/human resources dept. will not be accepted.

*(please continue to the **back side** of the application)*

Courses

Please enter the dates and locations when/where you completed the following courses **and** passed the associated exams. If the exam was taken at a different date than the class please list both dates. Please enclose documentation of successful course and exam completion with your application. ****Courses listed in blue are required for Senior Mapper Certification only, not for Regular.**

Class	Location	Course Dates	Exam (if different)
NCPMA Regular Mapper Class			
NCPMA Senior Mapper Class			
UNC SOG Fundamentals of Listing and Assessing			

Continuing Education

If it has been more than 2 years since you last attended NCPMA Mapping School, you must provide documentation of at least 24 hours of approved continuing education completed within the last 2 years to meet the continuing education requirement. Otherwise, Mapping School fulfills this requirement. This is most likely to be applicable for someone renewing a lapsed certification.

Certification Fees

Finally, in order to be certified, the appropriate fee(s) must be paid. If you are renewing a lapsed certification by paying back dues, you must pay \$25.00 per year lapsed plus the regular fee for your level of certification.

- Regular Mapper Certification Fee \$10.00**
 - Senior Mapper Certification Fee \$25.00**
 - ___ Years Membership Lapse Fee \$25.00/year**
- Total enclosed \$ _____**

(Make checks payable to NC Property Mappers Association)

Attest

I hereby certify that the above information and any attached documentation are true and correct to the best of my knowledge.

Signed _____ Date _____

All information provided will be verified by a member of the NCPMA Certification Board.

Applications will be reviewed on a continual basis, and certificates for new certifications will be mailed as soon as information is verified/approved by the NCPMA Certification Chair and/or board.

Your name will be read aloud during the awards banquet at the NCPMA Fall Conference and all newly certified Mappers will stand for a photo. We would love to have you attend and be recognized. Please remember to bring your certificate that we mailed to you when you attend.