



# Application for NCPMA Mapping Certifications

Make checks payable to "North Carolina Property Mappers Association" and mail with this form to:

**Greg Belk, Certification Chair**  
**Cabarrus County Land Records**  
**P. O. Box 707**  
**Concord, NC 28026-0707**  
**Questions? (704) 920-2173**  
[gdbelk@cabarruscounty.us](mailto:gdbelk@cabarruscounty.us)

**PLEASE PRINT LEGIBLY**

**Name:** \_\_\_\_\_  
Last First MI CMS/GISP/PLS?

**County/Company:** \_\_\_\_\_

**Work Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_

**Email:** \_\_\_\_\_

**Position/Title:** \_\_\_\_\_ **Dept.** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
Area Code Number Ext. Area Code Number

## Membership

All applicants for certification **must be members** of the NCPMA in good standing **with dues paid**. You must **also maintain your membership in order to maintain your certification**. A lapse in membership results in a lapse in certification.

**Are you currently a member of the NCPMA and dues are paid for the current year?**  
YES NO

## Work Experience -- **Required for Regular Mapper Certification**

For initial (Regular Mapper) certification, you must have, within the last 5 years, completed **2 years of experience** in Mapping and/or Land Records with an agency of state or local government, a private company who performs similar services for local government, or equivalent experience approved by the Certification Board. (employment other than Local Governmental Mapping/Land Records will be individually evaluated for applicability to the experience requirement)

Please **attach a work history** of any relevant positions held including employer, dates of employment, and relevant job duties to support your minimum 2-year experience claim. We are looking for your personal experience (the process of doing something to attain a skill or knowledge) in the mapping-land records field. We need to know how much direct land records and mapping experience you have **and** the length of time you have been doing those particular mapping/land records tasks. List your job duties. A "job description" from your personnel/human resources dept. will not be accepted.

(please continue to the **back side** of the application)

## Courses

Please enter the dates and locations when/where you completed the following courses **and** passed the associated exams. If the exam was taken at a different date than the class please list both dates. Please enclose documentation of successful course and exam completion with your application. **\*\*Courses listed in blue are required for Senior Mapper Certification only, not for Regular.**

Class	Location	Course Dates	Exam (if different)
NCPMA Regular Mapper Class			
NCPMA Senior Mapper Class			
UNC SOG Fundamentals of Listing and Assessing			

## Continuing Education

If it has been more than 2 years since you last attended NCPMA Mapping School, you must provide documentation of at least 24 hours of approved continuing education completed within the last 2 years to meet the continuing education requirement. Otherwise, Mapping School fulfills this requirement. This is most likely to be applicable for someone renewing a lapsed certification.

## Certification Fees

Finally, in order to be certified, the appropriate fee(s) must be paid. If you are renewing a lapsed certification by paying back dues, you must pay \$25.00 per year lapsed plus the regular fee for your level of certification.

- Regular Mapper Certification Fee      \$10.00**
  - Senior Mapper Certification Fee      \$25.00**
  - \_\_\_ Years Membership Lapse Fee      \$25.00/year**
- Total enclosed \$ \_\_\_\_\_**

(Make checks payable to NC Property Mappers Association)

## Attest

**I hereby certify that the above information and any attached documentation are true and correct to the best of my knowledge.**

**Signed \_\_\_\_\_ Date \_\_\_\_\_**

**All information provided will be verified by a member of the NCPMA Certification Board.**

Applications will be reviewed on a continual basis, and certificates for new certifications will be mailed as soon as information is verified/approved by the NCPMA Certification Chair and/or board.

**Your name will be read aloud during the awards banquet at the NCPMA Fall Conference and all newly certified Mappers will stand for a photo. We would love to have you attend and be recognized. Please remember to bring your certificate that we mailed to you when you attend.**